



*Bylaws of Formal Abling to Leadership by Communication, Organizing skills for
Life Navigation*

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DESCRIPTION

I. Name and Affiliation:

The name of this Club shall be ***Formal Abling to Leadership by Communication, Organizing skills for Life Navigation*** and shall be commonly referred to as FALCON.

II. Goals:

The goals of this Club-Falcon shall be:

- a. To encourage and advance knowledge of Computer Science and its applications.
- b. To promote students interests and inquiry through its meetings, skill oriented activities, Technical Talks, Group discussions and publications.
- c. To improve Technical/Presentation/communication in Students to improve placement offers.
- d. To connect with other Institute students, faculty and industry professionals.

**Abling- Present, Participate, Able to Support*

III. Regular meetings:

- a. FALCON shall hold atleast one meeting each month except during the Semester holidays and Examination Month.
- b. The President is responsible for determining the time and location of the regular meetings.

IV. Member Responsibilities

1. Treasurer/ Co-ordinator:

- The Co-ordinator shall keep the records of the activities of the Club.
- He/she shall have custody of all funds and other properties of the Club.
- He/she shall deposit all funds of the Club as per Institute Regulations.
- Purchase requests for expenditures of Club must be submitted as directed by the President for Student Services in accordance with procedures.

2. Faculty Advisors:

- There shall be one or two faculty advisors.
- The advisors trust the current elected members of FALCON.
- Faculty advisors shall serve as a resource person.

3. Duties of Elected Members:

- The members shall keep minutes of regular meetings and call meetings of the Club.
He/she shall maintain a record of attendance of members at each meeting.

V. Elections:

1. Faculty Forum Co-ordinator will conduct secret ballot for election of office bearers in the month of September.
2. The Head of the Department will be the President of The Club-Falcon.
3. Any Student Physically present in class may nominate another member for any elected positions, But Nominations must be seconded and the nominee must accept the nomination.
4. Elections for officers shall be held separately in the following order: Vice-President, Treasurer, and Forum Representative.
5. The students from each year are given a opportunity to stand for election. The candidate who receives a plurality of the votes shall be elected for the position.
6. Each Student of Computer Science and Engineering (individual) shall have one vote in election. However, voting by proxy is strictly not allowed.
7. Term of Office for all officers shall be for a full academic year beginning from September and ending on May 30.

VI. Policies:

- a. **Statement of Compliance:** This club shall comply with all GMIT, Dvg Regulations and Laws.
- b. **Participation:** All students of CSE are entitled to participate in the functions and gatherings of the Club-FALCON.
- c. **Anti-Hazing Policy:** Hazing (*Playing Tricks*) is strictly prohibited. Hazing shall be defined as any conduct which subjects another Student, whether physically, mentally, emotionally, or psychologically, to anything that may abuse, degrade, or intimidate the students as a condition of Club with a group or Institution, regardless of the Students consent or lack of consent.

- d. ***Personal Gain Clause:*** This Club shall ethically raise and distribute profits from organizing functions to the Department of Computer Science and Engineering not individual member.
- e. ***Statement of Non-Discrimination:*** Participation in the proposed Club must be without regard to arbitrary consideration of such characteristics as Gender and Year of Study.
- f. ***Commitment:*** All members of the Club shall be bound by the rules and regulations / bylaws which may be framed from time to time.
- g. ***Amendments:*** These bylaws may be amended with a meeting of the members selected for different positions.